Application Timeline for Summer 2019 Cardinal Quarter Opportunities

Each year, we receive a number of applications for the Haas-sponsored Cardinal Quarter fellowship opportunities. We encourage potential applicants to visit the Haas Center to get advice on how to prepare a strong application. The key is to start early! Most of our fellowships require student applicants to identify a community partner to work with during the summer, build a relationship with that partner, and plan logistics (including housing and air transportation) for the summer. In an effort to assist student applicants in navigating the process, we have created a guide that provides monthly milestones during the process.

**Fall Quarter**

Identify which fellowships you are interested in and, if the fellowship is self-designed, identify a partner organization. You can see which organizations students have worked with in the past by visiting the Meet the Fellows webpage or taking a look at the map of more than 400 students who engaged in immersive service experiences during the summer of 2018. Feel free to reach out to these past fellows and see if they can introduce you to their host organizations; many students and alumni list their emails in StanfordWho or the Alumni Directory. Visit a Fellowships Peer Advisor during office hours or schedule an appointment to meet. Take a look at our Cardinal Quarter Connections list. Review our “Finding a Community Partner” tip sheet as well as for more ideas and tips for reaching out.

In general, you should peruse the Cardinal Quarter website. There is valuable information included in the requirements, eligibility and selection process for every fellowship. It is also important to carefully read the FAQs for additional program policies.

**October/November**

- Attend the Symposium of Undergraduate Research and Public Service (SURPS) during Reunion Homecoming Week on Thursday, October 25th, between 4pm to 6pm in Burnham Pavilion to learn about past fellows’ projects and ask them for advice on identifying a partner organization.
- Attend the Cardinal Quarter Fair on Tuesday, November 13th, from 6:30pm to 8pm in the Tresidder Oak Room.
- Attend a Cardinal Quarter information session at the Haas Center. Check our website for information about upcoming sessions and former fellows panels.
- Speak with Haas Center fellowships program staff, who can help navigate through the vast number of opportunities offered through the Cardinal Quarter initiative. Fellowships program staff have drop-in advising hours each Friday between 12-3pm on the second floor of the Haas Center, or you can email Valerie Chow (vychow@stanford.edu), Hilary Douglas (hilaryd@stanford.edu) or Emma Hartung (ehartung@stanford.edu) to set up an appointment.
- Participate in one or more of the Haas Centers Leadership Development Workshops. Check our website for workshop schedules.
- Attend a tabling session to speak with a Peer Advisor and former fellows.

**December**

- Over winter break, spend time working on your application. Ask your partner organization to complete the Community Partner Questionnaire (if required).
- Contact a Stanford faculty or staff member or a former supervisor or teacher and ask for a recommendation.
January

- If you have not yet done so, attend a fellowships information session at the Haas Center and/or chat with Undergraduate Fellowships program staff during advising hours or by appointment.
- Attend a résumé lab and/or an application writing workshop at the Haas Center. In addition, visit the Hume Center for Writing and Speaking for assistance in reviewing and editing your personal statement. Make an appointment with a counselor at BEAM, Stanford Career Education to update your résumé and hone your interviewing skills.
- Remind your recommender of the application deadline.

February
The application deadline is **Monday, February 4, 2019, at 11:59pm**. Submit your application early. Each year, student applicants miss the opportunity to have their applications considered by missing the deadline. Late applications will not be accepted!

March
All summer fellows will be selected before spring break.

Please feel free to contact Valerie Chow or Hilary Douglas, Program Directors of Undergraduate Fellowships, or Emma Hartung, Cardinal Quarter Coordinator, if you have any questions about the fellowships application process.