Undergraduate Fellowships Program
Application Timeline for Summer 2016 Fellowships

Each year we receive a number of applications for our fellowship opportunities. We encourage potential applicants to visit the Haas Center to get advice on how to prepare a strong application. The key is to start early! Most of our fellowships require student applicants identify a community partner to work with during the summer, build a relationship with that partner, and plan logistics (including housing and air transportation) for the summer. In an effort to assist student applicants in navigating the process, we have created a guide that provides monthly milestones during the process.

Fall Quarter
Identify a partner organization. You can browse our website and see what other organizations students have worked with in the past by visiting the Meet the Fellows webpages or take a look at the map of more than 300 students who engaged in immersive service experiences during the summer of 2015. Feel free to reach out to these past fellows and see if they can introduce you to their host organizations. Contact a Fellowships Peer Advisor and schedule an appointment to meet, and take a look at our Cardinal Quarter Hot Leads page. Review our “Finding a Community Partner” tip sheet as well for more ideas.

In general, you should peruse the entire Cardinal Quarter website. There is valuable information included in the requirements, eligibility and selection process for every fellowship. It is also important to carefully read the FAQs for additional program policies.

October/November
- Attend the Symposium of Undergraduate Research and Public Service (SURPS) during Reunion Homecoming Week on Thursday, October 22nd, between 3:30pm to 5:30pm in McCaw Hall (Arrillaga Alumni Center) to learn about past fellows’ projects and ask them for advice on identifying a partner organization.
- Attend the Cardinal Quarter Fair on Tuesday, November 10th, from 6:30pm to 8pm in the Tresidder Oak Room.
- Attend a fellowships information session at the Haas Center. Check our website for information about upcoming sessions.
- Participate in one or more of the Haas Centers Leadership Development Workshops. Check our website for workshop schedules.
- Attend a tabling session to speak with a Peer Advisor and former fellows.

December
- Over the winter break, spend time working on your application. Ask your partner organization to complete the Community Partner Questionnaire (if required).
- Contact a Stanford faculty or staff member, or a former supervisor or teacher and ask for a recommendation.

January
- Schedule an appointment to meet with one of the Undergraduate Fellowships Program Directors, Valerie Chow or Hilary Douglas.
- If you have not yet done so, attend a fellowships information session at the Haas Center. Check our website for information about upcoming sessions.
• Visit the Hume Center for Writing and Speaking for assistance in reviewing and editing your personal statement. Make an appointment with a counselor at BEAM, Stanford Career Education to update your résumé and hone your interviewing skills.
• Remind your recommender of the application deadline.

February
The application deadline is **Tuesday, February 9, 2016, at 11:59pm.** Submit your application early. Each year, student applicants miss the opportunity to have their applications considered by missing the deadline. Late applications will not be accepted!

March
All summer fellows will be selected before spring break.

Please feel free to contact Valerie Chow or Hilary Douglas, Program Directors of Undergraduate Fellowships, if you have any questions about the fellowships application process.