Service and Impact Job Search
Cardinal Careers Timeline

**Fall**
- OCT 7: Kickstart Your Social Impact Career event

**Winter**
- JAN: Apply for Cardinal Careers fellowships
- FEB 13: Education Career Fair

**Spring**
- APR: Apply for nonprofit, philanthropy, and government jobs on an ongoing basis
- APR 14 & 15: Spring Career Fair
- MAY: Sign the Cardinal Service Graduation Pledge

**Summer**
- MAY+: Apply for social sector consulting

**JOB APPLICATION PREPARATION**

*Please allow one to two months of preparation to apply for any career opportunity.*

**Steps include:**
1. Research fellowships and organizations of interest in the fall
3. Create/update your LinkedIn profile
4. Conduct informational interviews
5. Create job alerts, join Handshake and job lists, and follow organizations on LinkedIn
6. Update and tailor your resume
7. Draft a cover letter (if necessary)
8. Ask people to serve as references
9. Practice for interviews
10. Schedule an appointment with BEAM, Haas Center, or Hume Center staff to review your written materials