Public Service and Social Impact Job Search Timeline
A Cardinal Careers Resource

**Fall**
- Fall Career Fair
- Fellowship Info Sessions

**Winter**
- Social Impact Career Fair
- Spring Career Fair

**Spring**
- Apply for state, local, and national fellowships; service year programs

**Summer**
- Apply for nonprofit, philanthropy, and government jobs on an ongoing basis

**Winter**
- Apply for federal and international fellowships; government jobs with security clearance

**Spring**
- Apply for Cardinal Careers fellowships

**Summer**
- Apply for social sector consulting roles

**JOB APPLICATION PREPARATION**

*Please allow one to two months of preparation to apply for any career opportunity.*

**Steps include:**
1. Research fellowships and organizations of interest in the fall
3. Create/update your LinkedIn profile
4. Conduct informational interviews
5. Create job alerts, join Handshake and job lists, and follow organizations on LinkedIn
6. Update and tailor your resume
7. Draft a cover letter (if necessary)
8. Ask people to serve as references
9. Practice for interviews
10. Schedule an appointment with BEAM, Haas Center, or Hume Center staff to review your written materials

**PUBLIC SERVICE JOB SEARCH SUPPORT GUARANTEE**

The Haas Center and BEAM are offering a Public Service Job Search Support Guarantee. If you are actively seeking a public service position, we will provide career coaching until you receive a job offer. Learn more: bit.ly/PSJobSupport22