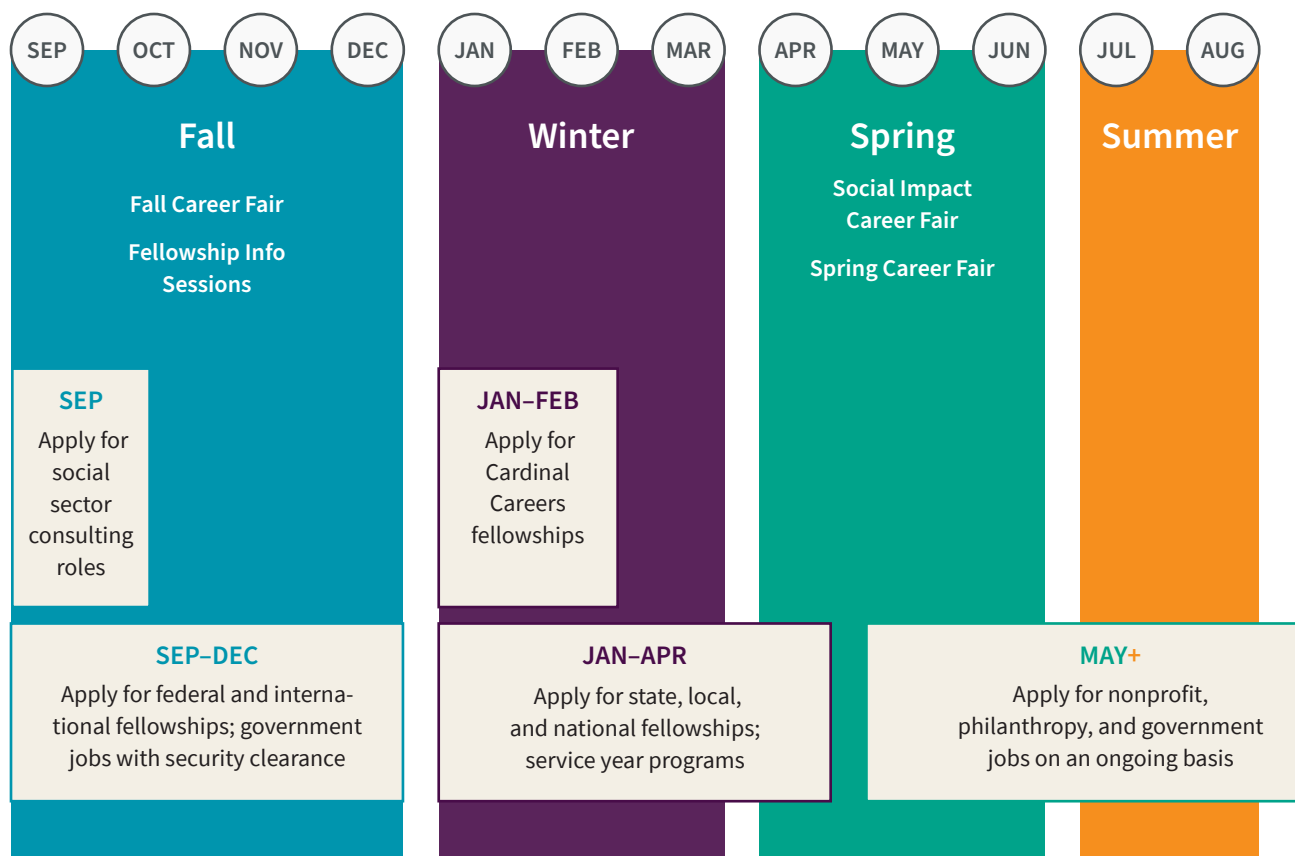


# Public Service and Social Impact Job Search Timeline

## A Cardinal Careers Resource



### JOB APPLICATION PREPARATION

Please allow one to two months of preparation to apply for any career opportunity.

#### Steps include:

1. Research fellowships and organizations of interest in the fall
2. Sign up for Cardinal Careers newsletter: [bit.ly/cardinal-careers-news](http://bit.ly/cardinal-careers-news)
3. Create/update your LinkedIn profile
4. Conduct informational interviews
5. Create job alerts, join Handshake and job lists, and follow organizations on LinkedIn
6. Update and tailor your resume
7. Draft a cover letter (if necessary)
8. Ask people to serve as references
9. Practice for interviews
10. Schedule an appointment with BEAM, Haas Center, or Hume Center staff to review your written materials

### PUBLIC SERVICE JOB SEARCH SUPPORT GUARANTEE

The Haas Center and BEAM are offering a Public Service Job Search Support Guarantee. If you are actively seeking a public service position, we will provide career coaching until you receive a job offer. Learn more: [bit.ly/PSJobSupport22](http://bit.ly/PSJobSupport22)



**Stanford** | Cardinal Service

Cardinal Careers: Advising and resources for your public service career exploration and employment search